

# Big Sandy Area Community Action Program is looking for a Maintenance Worker to join our team at Model City Head Start in Pikeville.

---

**Position Summary:** A Maintenance Worker will perform general duties to maintain cleanliness of student and staff areas including office areas, classrooms, playgrounds, common areas, and restrooms.

**Job duties and details:**

- Sweep, mop, vacuum floors using a variety of chemicals, cleansers, and equipment
- Sanitizing and cleaning classroom environments and materials daily.
- Maintain cleanliness of other assigned areas and remove trash daily.
- Clean restrooms and stock with supplies.
- Assemble furniture and assist with moving office equipment, furniture, or other items as needed.
- Repair minor electric or plumbing problems such as leaky faucets and replacing light bulbs or fixtures.
- Perform minor renovations such as painting, carpet cleaning, hanging window coverings, and ceiling tile replacement.

**Physical requirements include the ability to:**

- Lift a minimum of 50 lbs.
- Operate power tools including carpet cleaner, vacuum, lawn equipment.

**Minimum Qualifications:**

- High School diploma or equivalent required
- One year of related experience
- Knowledge of occupational hazards and safety precautions applicable to maintenance work
- Strong interpersonal and professional skills including but not limited to: professional appearance, communication orally and in written form, listening, time management, punctuality, and dependability
- Valid driver's license
- Hire subject to Head Start policy on required background checks and drug screening.

**Starting Salary**  
\$9/hour

**Benefits**

- Health, Vision, and Dental insurance
- Life Insurance
- Kentucky Retirement (CERS)
- Generous paid time off, including 13 paid holidays

**Qualified applicants may submit resume or application to:  
BSACAP, ATTN: HR Manager, 230 Court St, Paintsville, KY 41240.  
Closing date for applications is July 24, 2020.**

*Big Sandy Area Community Action Program is one of a network of more than 1,000 Community Action organizations located across the United States committed to fighting poverty by empowering individuals.*

