

Big Sandy Area Community Action Program
is seeking qualified candidates for a
Mental Health Services Manager.

Responsibilities include:

- * Identify appropriate mental health resources and establish working relationships with local mental health providers
- * Schedule and coordinate the services of the mental health consultant
- * Evaluate the effectiveness of program and its staff by completing CLASS and ECERS observation tools as well as assigned functions on COPA
- * Maintain appropriate records of mental health services
- * Provide training/orientation and assist in the development of training materials for staff and parents

Qualifications:

- * Bachelor's degree in Human Services or related field desired
- * Minimum of one year experience working in a social services environment is preferred
- * Ability to prepare and teach meaningful mental health principles and practices to adults with varying education and socioeconomic backgrounds
- * Strong knowledge of principles of child development, social work, or counseling
- * Ability to analyze both environmental and personal situations to determine impact on child/family mental health needs
- * Ability to utilize agency resources to appropriately answer questions and provide guidance to staff and parents
- * Valid driver's license and travel required

Qualified applicants may submit resume to : Big Sandy Area Community Action Program, ATTN: Human Resources Manager, 230 Court Street, Paintsville, KY 41240. Closing date for applications is Friday, December 7, 2018.

Big Sandy Area Community Action Program is one of a network of more than 1,000 Community Action organizations located across the United States committed to fighting poverty by empowering individuals. An equal opportunity employer.